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National Taiwan Normal University
Department of Health Promotion and Health Education
Study and M.A./Ph.D. Degree Exam Regulations

Approved in the Department Development and Admissions Committee Meeting in the first semester of the 2019–2020 academic year on November 28,

2019

Approved in the Department Meeting in the first semester of the 2019–2020 academic year on December 26, 2019

Approved in the College Curriculum Committee Meeting on April 1, 2020

Amended and approved in the second Academic Affairs Meeting of the 2019–2020 academic year on April 22, 2020

Approved in the third Graduate Degree Exam Review Committee Meeting in the first semester of the 2023–2024 academic year on November 23, 2023

Approved in the second Department Meeting in the first semester of the 2023–2024 academic year on December 14, 2023

Approved in the second College Curriculum Committee Meeting of the 2023–2024 academic year on March 27, 2024

Approved in the second Academic Affairs Meeting of the 2023–2024 academic year on April 17, 2024

Approved in the first Graduate Degree Exam Review Committee Meeting in the second semester of the 2024–2025 academic year on March 4, 2025

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Approved in the first College Curriculum Committee Meeting of the 2025–2026 academic year on October 8, 2025

Approved and filed for reference by the Office of Academic Affairs on November 27, 2025

Article 1 *The National Taiwan Normal University Department of Health Promotion and Health Education Study and M.A./Ph.D. Exam Regulations* (hereinafter “the Regulations”) have been formulated in accordance with the *NTNU Degree Conferral and Graduate Degree Exam Regulations*.

Article 2 Graduating students of the Department of Health Promotion and Health Education (hereinafter “the Department”) M.A. program (including the continuing education M.A. program) shall be awarded a Master of Education (M. Ed.) degree. Graduating students of the Department’s Ph.D. program shall be awarded a Doctor of Philosophy (Ph.D.) degree.

Article 3 Advisors and committees

(1) M.A. programs (including continuing education M.A. programs):

1. M.A. program students shall select an advisor from among the full-time professors, associate professors, and assistant professors of the Department. If a co-advisor is required, the consent of both advisors is needed (the qualifications of co-advisors shall be the same as those of advisors).
2. Until a student selects an advisor, the student’s academic advisor shall serve as their temporary advisor to guide them in their studies.

(2) Ph.D. programs:

1. In principle, Ph.D. program students shall select an advisor from among the full-time professors and associate professors (including project-appointed assistant professors) of the Department. If a co-advisor is required, the consent of both

advisors is needed (the qualifications of co-advisors shall be the same as those of advisors). Special cases (e.g., the advisor is from another department or school) must be reported to the Ph.D. Degree Examination Review Committee Meeting for review.

2. Until a student selects an advisor, the student's academic advisor will serve as their temporary advisor to guide them in their studies.
3. Students must assemble a dissertation advisory committee prior to applying for their oral dissertation defense. The dissertation advisory committee shall consist of 5–7 members (including the student's advisor, and with external experts making up one third of the members). The list of committee members shall be proposed by the advisor and shall be submitted to the Ph.D. Examination Review Committee for approval. The advisory committee shall be responsible for reviewing dissertation proposals.

Article 4 Course and study regulations

(1) M.A. programs (including continuing education M.A. programs):

1. The length of the Department's M.A. programs shall be governed by the relevant NTNU regulations.
2. Students shall complete at least 32 credits (30 credits for continuing education M.A. programs) during their course of studies, including the courses required by the Department, as shown in the attached course schedule.
3. Students shall study and pass the required academic ethics courses specified by NTNU before the end of their second semester.

(2) Ph.D. programs:

1. The length of the Department's Ph.D. programs shall be governed by the relevant NTNU regulations.
2. Students shall complete at least 27 credits during their studies, including subjects specified by the Department, as shown in the attached course table.
3. Direct-entry Ph.D. program students shall complete 27 credits (which include M.A. program credits that can be completed within one year), including the required and elective credits specified in the original Ph.D. program.
4. Students shall pass the required academic ethics courses specified by NTNU before the end of their second semester.
5. Students shall submit a dissertation proposal in the format specified by the Department and present it orally to the dissertation advisory committee. Upon approval, they shall submit the dissertation proposal to the Ph.D. Degree Examination Review Committee for approval.

Article 5 Ph.D. program qualifying exams

Ph.D. program students shall apply for the qualifying exam at the end of their fourth

semester in accordance with the Department's *Ph.D. Candidate Qualifying Exam and Related Matters*. Those requiring re-examination are not subject to this regulation.

Article 6 Degree exams

(1) M.A. programs (including continuing education M.A. programs):

1. Students who meet the following criteria may apply for the degree exam:
 - (1) The student has completed at least one semester of study or is a direct-entry Ph.D. student returning to an M.A. program.
 - (2) The student has completed the courses and credits required by the Department, and has completed a preliminary draft of their thesis.
 - (3) The student has passed the thesis proposal review.
2. Application documents and procedures: Students shall fill out the thesis examination application form and attach their academic transcript, the abstract of the thesis in both Chinese and English, and an originality report from an online plagiarism detection system.
3. Applications shall be submitted to the Department office by November 15 and April 15 each year. Exceptions may be made for special cases that have been approved by the chairperson or the relevant meeting.
4. Advisors shall provide a list of 3–5 oral examination committee members. The list shall include the advisor themselves, and at least 1/3 of the committee members shall not be full-time faculty members of NTNU. To be appointed, oral examination committee members must meet the following criteria:
 - (1) They are current or former professors, associate professors, or assistant professors.
 - (2) They are currently academicians, or currently or formerly research fellows, associate research fellows, or assistant research fellows of Academia Sinica.
 - (3) They hold a Ph.D. degree with significant academic achievements.
 - (4) They are specialists in a rare/special field or professional practitioners with significant academic or professional achievements.
5. The criteria mentioned in (3) and (4) of the preceding subparagraph must be substantiated in writing by the advisor and submitted to the M.A. Degree Examination Review Committee for approval, with the following criteria for approval:
 1. The appointee must not be currently employed by a university, college, or Academia Sinica.
 2. The appointee must have at least one publication related to the topic of the student's thesis within the last five years.

(2) Ph.D. programs:

1. Students who meet the following criteria may apply to take the degree exam:

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- (1) The student has completed four semesters of study or is a direct-entry Ph.D. candidate who has studied in the Ph.D. program for at least 1.5 years.
 - (2) The student has completed the courses and credit hours required by the Department, and has completed a preliminary draft of their dissertation.
 - (3) The student has passed the qualifying examination.
 - (4) The student has passed their dissertation proposal review.
 - (5) The student has presented two progress reports on their dissertation.
 - (6) During their study period, the student has published an original work with a faculty member of the Department as advisor, and with the student being the first author and the faculty member being the corresponding author. The original work must also have been published in or accepted by an SCI, SCIE, SSCI, or TSSCI journal. Additionally, the student must be listed as a Ph.D. student of the Department of Health Promotion and Health Education, National Taiwan Normal University.
2. Application documents and procedures: Students shall fill out the dissertation examination application form and attach their academic transcript, the abstract of the dissertation in both Chinese and English, and an originality report from an online plagiarism detection system.
3. Applications shall be submitted to the Department office by November 15 and April 15 each year. Exceptions may be made for special cases that have been approved by the chairperson or the relevant meeting.
4. Advisors shall provide a list of 5–7 oral examination committee members. The list shall include the advisor themselves, and at least 1/3 of the committee members shall not be full-time faculty members of NTNU. To be appointed, oral examination committee members must meet the following criteria:
 - (1) They are current or former professors or associate professors.
 - (2) They are currently academicians; and currently or formerly research fellows or associate research fellows of Academia Sinica.
 - (3) They hold a Ph.D. degree with significant academic achievements.
 - (4) They are specialists in a rare/special field with significant academic or professional achievements.
5. The qualifications mentioned in (3) and (4) in the preceding subparagraph must be substantiated in writing by the advisor and submitted to the Ph.D. Degree Examination Review Committee for approval, with the following criteria for approval:
 1. The appointee must not be currently employed by a university, college, or Academia Sinica.
 2. The appointee must have at least one publication related to the topic of the

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student's dissertation within the last five years, and must be the first or corresponding author of said publication.

Article 7 Matters not covered in the Regulations shall be handled in accordance with the *Degree Conferral and M.A./Ph.D. Degree Examination Procedures and Regulations* and other relevant NTNU regulations.

Article 8 Upon approval in a Department Meeting and related College of Education meeting, these Regulations shall be forwarded to Academic Affairs Meeting for review. The same principle shall apply when amendments are made.

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National Taiwan Normal University

Department of Health Promotion and Health Education

M.A. Program and Ph.D. Program Course List

1. Total credits required

Program type	Methodology Courses	Basic Health Education Courses	Special Topics in Health Education	Minimum credits required to graduate
Ph.D. Program	At least 8 credits	At least 6 credits	10-13	27
M.A. Program	At least 8 credits	At least 6 credits	10-18	32
Weekend M.A. Program	8 credits	6 credits	16	30

2. Methodology Courses

Choose the required courses from the courses offered each semester.

3. Basic Health Education Courses

Choose the required courses from the courses offered each semester.

4. Special Topics in Health Education

Choose the required courses from the courses offered each semester.